

**S.C. HIV Planning Council**  
Meeting Minutes – Tuesday, December 8, 2009  
Brookland Baptist Church Fellowship Hall

**Opening:** The meeting was called to order at 10:10 a.m. by Troy Bowers. Troy reported that Susan was not feeling well and would not be in attendance. The members and guests in attendance were given the opportunity to introduce themselves.

**HPC Members present:** Troy Bowers, Jo Bull, Aaron Bryan, Rebecca Carr, Aaron Creech, Teretha Fowler, Mahogany Graham, Adrena Harrison, Matt Jenkins, Wilhelmenia Mathias, Sarah McClam, Michelle McKinzie, Angel Payton-Harmon, Harry Prim III, Denise Rivera, Charmella Tyler and Ondine Wilson.

**Absent:** Karen Bates, Susan Fulmer, Patricia Kelly, Mulamba Lunda, Pamela Shephard-McKnight, Willie Simon, Larry Walton and Jason Williams

**DHEC:** Linda Brown, Pam Davis, James Harris, Tessie Haywood, Lewis Hicks, Latoya Jackson, Doris Monroe, Anand Nagarajan, Constance Perkins, Tony Price, Jake Ramsey and Leigh Williamson.

**Guests:** Clifton Felder and Gary Rhett.

**Staff:** Donald Wood

**Minutes:** The minutes from the August 4 meeting were reviewed.

**Action:** A motion was made by Jo Bull and seconded by Mahogany Graham that the minutes be approved as presented.

**Presentations**

**MSM Strategic Plan:** Matt Jenkins and Lewis Hicks provided the group with an update on the MSM strategic plan.

**Transgender Survey Results:** Eren Youmans provide the group an update and analysis of the data collected from the surveys that were sent to transgenders around the state.

**STD/HIV Division Update:** Tony Price provided the group with a brief update on the Division's activities.

**Prevention Update:** Tony provided updates on DHEC's STD/HIV Prevention Program <http://www.scdhec.gov/health/disease/stdhiv/index.htm> activities.

- DHEC's HIV prevention Interim Progress Report for calendar year 2009 and grant application for 2010 was submitted to CDC October 5.
- The Expanded Testing Project's APR for 2008-2009 is due in late December to CDC.
- Elona Rhame, Adult Viral Hepatitis Prevention Coordinator, will present a review of the South Carolina Viral Hepatitis Prevention Plan at the next HPC meeting (in February). The plan has been posted to the DHEC STD/HIV web page.
- A newly created DHEC "hybrid" position, combining HIV Enhanced Perinatal Surveillance with HIV Perinatal Prevention responsibilities was created in November. Latoya Jackson is the new DHEC staff in this role.

**Care and Support Services Update:** Leigh Williamson gave the following update on the Ryan White Program area:

- The Ryan White Part B and MAI programs are currently being audited as part of the Statewide Single Audit.
- The agency is still waiting for the grant guidance for the Ryan White Part B funding. It is assumed that the reauthorization of the Ryan White legislation over the last few months has postponed the release.
- The agency is still in the process of hiring for the SC ADAP Director position.
- Two positions within the ADAP program to help with enrollment and recertification have been hired. The ADAP program has experienced much growth over the past year and the additional help is much needed.

**Membership Committee Recommendations:** Troy Bowers, the Membership Committee chair, provided the group with the committee's recommendations to fill the vacant slots on the Council.

## **Lunch**

### **Administrative Report**

Donald Wood, the HPC Administrator, provided the group with an update on the Council's financial report. **Executive Committee Report:** Troy Bowers provided the group with a synopsis of the Executive Committee's recent conference call.

### **Standing Committee Reports**

**Care and Support Services:** Mahogany Graham reported that the committee reviewed the results of the 2009 Case Manager survey. The also began developing an action plan for 2010. The group elected Pamela Shephard-McKnight as the 2010 chair. Mahogany Graham will serve as the membership representative.

**Consumer Advisory:** Aaron Creech reported that the group is continuing to work on an advocacy training tool for consumers.

**Membership:** Troy reported that the committee will be meeting soon to discuss New Member orientation.

**Needs Assessment:** Becky Carr that the group reviewed the data that was presented by Eren from the transgender survey. Becky was re-elected as Chair. Virginia King will serve as the Membership Committee rep.

**Prevention:** Teretha Fowler reported that the group discussed its plans for 2010. Mulamba Lunda was re-elected as Chair. Denise Rivera will serve as the Membership Committee representative.

### **Updates**

**Adolescent Sexual Health Workgroup Update:** Aaron Bryan provided a brief update on the group's activities.

**Update from the Hispanic/Latino Workgroup:** She gave an update on the workgroup.

**SC HIV/STD Conference:** Troy Bowers thank everyone who supported the conference in 2009.

**Training:** James Harris provided the group with an updated list of training activities.

## **Unfinished Business**

**Report on Concurrence with the Prevention Plan:** Tony Price reviewed the two page comparison document that compared the state's CDC application and its alignment with the statewide Prevention Plan. He gave a brief synopsis of how the concurrence process works. Members were given the opportunity to ask questions and reminded that all concurrence documents must be returned to Donald Wood by Dec. 6.

**CDC Year-End Survey:** Members were given copies of the annual CDC survey. Members were to complete them prior to the end of the meeting or return them to Donald Wood by December 16.

## **New Business**

**Election of Community Co-Chair:** In Susan's absence, Mahogany Graham opened the floor for nominations for Community Co-Chair for 2010. Troy Bowers named was placed into nomination. Since no other names were brought forth. Troy was elected by acclamation.

**Next meeting dates:** New Member Orientation will be held on Feb. 22. The first meeting in 2010 will be held on Feb. 23.

## **Wrap Up/Announcements/Evaluation**

Prior to adjournment the members were reminded to complete their evaluations.

Respectfully submitted,

Donald Wood, Capitol Consultants