

**S.C. HIV Planning Council**  
Meeting Minutes – June 3, 2008  
Brookland Baptist Church Fellowship Hall

**Opening:** The meeting was called to order by Matt Jenkins, the Community Co-chair. Susan brought greetings and asked everyone present to introduce themselves and tell what agency or program the represented.

**HPC Members present:** Troy Bowers, Eli Branscome, Karen Clinton, Aaron Creech, Teretha Fowler, Suzanne Freeman, Stuart Furtwangler, Mary Golden, Christa Guicherit, Mahogany Graham, Matt Jenkins, Pat Kelly, Virginia King, Mulamba Lunda, Wilhelmenia Mathias, Harry Prim III, Denise Rivera, Arlene Rustin, Pamela Shephard-McKnight, Larry Walton, Norlica Washington, Jason Williams.

**Absent:** Karen Bates, Aaron Bryan, Becky Carr, Carlos Harris, Angel Payton-Harmon, Jo Jo Rhines, Gypsey Teague, Norlica Washington and Enid Santiago.

**DHEC:** Sonya Bayone, Barbara Charles, Linda Brown, Roshan McDaniel, Tony Price, James Harris, Noreen O'Donnell, Tessie Haywood.

**Ex-Officio Members:** Adrena Harrison

**Guests:** Elisa Pardo (Hispanic Outreach), Lynn Hammond, Tyrone Small

**Staff:** Donald Wood

**Division Update**

Susan reported that Dorothy was unable to attend the meeting. She noted that the paperwork is in progress for filing the vacancy left by the retirement of Lynda Kettinger. More information will be provided once everything has been completed.

**Presentation**

**Sexual Health Behaviors of Adolescents in S.C.:** Lynn Hammond, Director of S.C. Healthy School, gave the group an overview of the recently completed Youth Risk Behavior Survey (YRBS).

**Committee Breakouts**

**Lunch**

**Call to Order:** The meeting resumed after lunch, called back to order by Matt Jenkins.

**Minutes:** The minutes were approved in minor corrections.

**Administrative Report**

Donald Wood, the HPC Administrator, gave the administrative report. Susan noted that the evaluations are very helpful and that the Executive Committee does review them in order to make future meetings flow better.

**Executive Committee Report:** Susan gave an overview of the Executive Committee's conference call.

She reported that the Executive Committee met via conference call on May 27 to discuss the June meeting and to clear up any loose any related to future meetings.

## Standing Committee Reports

**Care and Support Services:** Mahogany reported that the committee reviewed the notes from the survey committee's conference call held on May 16<sup>th</sup>. She noted that there were lots of questions generated during that conference call.

- Mahogany also noted that Sonya Bayone discussed ways to incorporate into the survey questions regarding ADAP. The committee suggested that all case managers should be given the survey and the lead case manager should submit all surveys in an envelope.
- An alternative suggestion was made to utilize a "survey monkey" electronic survey to ensure confidentiality of answers.
  - Suggestion was made to make certain that questions are tiered because not all questions will apply to all case managers, i.e. some case managers work in CBOs, some in ASOs, etc.
- Noreen agreed to provide committee with a current list of case managers from all Ryan White parts
- Mahogany also noted that the committee would like to develop a standardized "check list" for all case managers to use at beginning of services to ensure that complete resource/referral information was given to clients
- Committee members agreed that they need more information regarding the types of HIV prevention education, linkage to care and other services that are being provided by the Department of Corrections. It was suggested that the committee should invite Dr. Alewine from SCDC and/or the head nurse from SCDC to make a formal presentation to the committee on the HIV/AIDS Care System at the Department of Corrections.

**Consumer Advisory:** Troy Bowers reported that he has sent an E-mail to the Consumer Advisory Committee. He noted that it is very difficult to get them engaged and involved. He is working to develop strategies to increase participation.

Susan noted that she will discuss the lack of participation at the All Titles meeting on Friday.

**Membership:** Matt reported that the committee does not have anything to report at this time.

**Needs Assessment:** Harry reported that the committee has received two (2) completed transgender survey and responses from seven (7) participants that would like to participate in the final survey once it is completed.

**Prevention:** Mulamba reported that the committee received an overview of the Prison system case management system from Tyrone Small from Midlands Care Consortium.

The committee also continued to reviewed chapter 3 and 4 of the current HIV Prevention Plan.

Matt reported that the AA MSM workgroup has been moved under the People of Color Initiatives. He noted that any project requested need to be coordinated with Lewis Hicks.

### **Prevention and Care Updates:**

Noreen reported that the Care program has begun preparing to update the Ryan White Statewide Coordinated Statement of Need and Comprehensive Plan. The purpose of the SCSN is to provide a collaborative mechanism to identify and address significant HIV care issues related to the needs of people living with HIV/AIDS, and to maximize coordination, integration, and effective linkages across the Ryan

White HIV/AIDS Program Parts. The Comprehensive Plan will outline the organization and delivery of health and support services for the State. Both documents are due to HRSA in January 2009.

She also reported that a broad stakeholders group will be convened on September 17.

Tony Price provided updates on DHEC STD/HIV Prevention Program activities.

- The HIV Expanded Testing Project's Interim Progress Report (IPR) for 2007-2008 and grant application for 2008-2009 were submitted to CDC on May 30. Upon request DHEC will share the IPR and application with individual HPC members. At the December HPC meeting there will be time allotted for the sharing of the documents.
- Tessie Haywood is the program coordinator for the Expanded Testing Project.
- The 2009 HIV Prevention Program grant application for DHEC funding will be due sometime in September to CDC. SC and all other states are being given a one-year extension under the current funding cycle. This extension will mean that the application this fall will be for "continuation" funding and will not be competitive. As a result, the HPC will have more time (through the middle of next year) to finalize the new SC HIV Prevention Plan for CY2010 – CY2014.
- The 2008 DHEC report, "Healthy People Living in Healthy Communities" was noted and has some STD/HIV information including details on the HPC. Some local health departments may be able to provide a copy upon request or it can be downloaded from <http://www.scdhec.gov/administration/library/ML-006048.pdf>.
- National HIV Testing Day is June 27. A DHEC news release will be issued by June 13 and posted to DHEC's main web page at <http://www.scdhec.gov/>.

### Old Business

**Adolescent Sexual Health Workgroup Update:** Linda Brown updated the group on the activities of the committee.

**SC HIV/AIDS Care Crisis Task Force Update:** Sonya Bayone gave the group an update on the current funding allocation in the state budget. She noted that the committee has been very successful in keeping the state's commitment to ADAP funding; however, she noted that the committee must now begin to craft a plan to all increase funding for other care related items (i.e. transportation, mental health treatment, etc.).

**SC STD/HIV Division Training Update:** James reported to the group that a generic (all encompassing) registration form has been created in order to streamline the registration process for enrolling in statewide training sessions. James also reviewed the policies as it relates to training requirement and pre-requisites.

It was noted that training will be held in September focusing on the Hispanic population and issues surrounding cultural competencies and accessing emerging populations.

**Next meeting:** The next meeting will be held August 19, 2008 in the Fellowship Hall at Brookland Baptist Church, 1066 Sunset Boulevard, West Columbia, S.C. 29169.

### New Business

Tony reminded the group that National Testing Day is June 27. He is working on the final press release in order to publicize both statewide and local activities. He asked all contractors to inform the Division on their specific activities regarding testing.

Susan reported that the S.C. HIV/STD Conference Sponsor and Exhibitor brochure was mailed on last week. All of the keynote speakers have been confirmed.

They are: Jeanne White-Ginder, the mother of Ryan White; Dr. Mark Dignan; Dr. John Santelli; and Hydeia Broadbent.

She noted that all of the keynote speakers except Dr. Dignan will be doing concurrent sessions during the conference. There are 54 concurrent sessions scheduled.

More information can be found at the conference's website ([www.schiv-stdconference.org](http://www.schiv-stdconference.org))

**Announcements:**

Pat Kelly reported that the S.C. HIV/AIDS Council Project Faith's Faith Summit will be held June 13-14 in the Brookland Baptist Banquet and Conference Center. Registration information can be obtained at [www.schivaidsCouncil.org](http://www.schivaidsCouncil.org).

**Adjourn**