

**S.C. HIV Planning Council**  
Meeting Minutes – Tuesday, February 24, 2009  
Brookland Baptist Church Fellowship Hall

**Opening:** The meeting was called to order at 10:07 a.m. by Troy Bowers, the Community Co-chair, Susan Fulmer, the DHEC Co-Chair, welcomed the meeting attendees and asked everyone present to state their name and tell the group what agency and/or organization they represented.

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**HPC Members present:** Karen Bates, Troy Bowers, Aaron Bryan, Jo Bull, Becky Carr, Aaron Creech, Gary Crummell, Teretha Fowler, Susan Fulmer, Mahogany Graham, Matt Jenkins, Daisy Johnson, Pat Kelly, Virginia King, Mulamba Lunda, Wilhelmenia Mathias, Sarah McClam, Michelle McKinzie, Angel Payton-Harmon, Pam Shephard-McKnight, Willie Simon II, Charmella Tyler, Larry Walton, Jason Williams

**Absent:** Stuart Furtwangler, Burwell Gordon, Adrena Harrison, Nathaniel Oaks, Denise Rivera, Arlene Rustin,

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**DHEC:** Sonya Bayone, Linda Brown, James Harris, Tessie Haywood, Lewis Hicks, Roshan McDaniel, Tony Price, Jake Ramsey, Andre Rawls, Elona Rhame, Dorothy Waln

**Ex-Officio Members:** Ondine Wilson

**Guests:** Abbra Winston, Evette Green, Joyce Belton

**Staff:** Donald Wood

**Minutes:** Mahogany Graham moved and it was seconded by Teretha Fowler that the minutes of the December 2008 meeting be approved as presented. The motion passed.

**Presentations**

**SC HIV/AIDS Epidemiologic Data Update:** Roshan McDaniel gave a brief overview of the terms contained in the updated Epi profile and provided explanations for each term. Jake Ramsey then presented the updated Epi profile to the group. This was followed by a discussion of questions and answers.

**Hepatitis Update:** Elona Rhame gave an overview of the current state of Hepatitis in South Carolina, followed by a period for questions and answers.

**Committee Meetings:** The meeting was adjourned to the Committee Meetings: Care and Support Services, Needs Assessment, and Prevention.

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**Lunch:** Following lunch, the HPC meeting was called back to order at 1:40.

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**The Basics of Parliamentary Procedures:** Andre Rawls gave the group a short presentation on Robert's Rules of Order and The Basics of Parliamentary Procedures. Several handouts were provided.

**STD/HIV Division Update:** Andre Rawls gave an update on the activities within the Division. She noted that in the current state budget there is \$2.4 million for ADAP. She also noted that there is some money within the [stimulus funding](#) for chronic disease and she is hopeful that some of that will be directed toward HIV/AIDS.

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**ADAP Update:** Sonya Bayone gave an update on the ADAP program. She noted that a new vendor has been secured for the drug dispensing model. She noted that the hours have been increased for dispensing and, under the new program, consumers can call 24 hours a day to speak to a pharmacist.

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**Prevention Update:** Tony Price provided updates on DHEC's STD/HIV Prevention Program activities: <http://www.scdhec.gov/health/disease/stdhiv/index.htm>.

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- The HIV Expanded Testing Project's Annual Progress Report (APR) for 2007-2008 was submitted to CDC in late December. DHEC is awaiting notification of whether South Carolina will be allowed to use carryover funds from year one in year two of the project.
- South Carolina participated in a recent nationwide conference call on Internet-based HIV prevention services related to the National Guidelines.
- CDC conducted a site visit with DHEC in January for the perinatal [HIV](#) prevention program. DHEC's STD/HIV Division will be forming an advisory group in the near future [for input](#) on perinatal issues.
- Syphilis elimination funds to South Carolina from CDC ended as of December 31, 2008.
- DHEC's HIV prevention [APR](#) for CY 2008 is due to CDC on March 30.
- Focus groups and other activities are being implemented in early CY 2009 for the development of the MSM Strategic Plan for South Carolina, funded through supplemental CDC funding.
- DHEC expects to fill two vacant positions in the STD/HIV Division within the next two months. Those positions are for the HIV counseling and testing coordinator and the health education/public information consultant.
- The Adult Viral Hepatitis Prevention (AVHP) grant's APR was submitted in late January to CDC. Elona Rhame, AVHP Coordinator, will convene an advisory group this spring to provide input on the development of the Viral Hepatitis Prevention Plan.
- By this spring DHEC will implement "opt out" testing to "routinely" provide HIV testing in all of DHEC's adult health clinics. This will align DHEC's HIV testing services with the 2006 CDC recommendations for HIV testing in health care settings.

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**Care and Support Services Update:** No report.

### **Administrative Report**

Donald Wood, the HPC Administrator, gave the administrative report that included a snapshot of the Council's fiscal budget for 2009. Susan and Donald also briefly discussed the meeting evaluation from December 2008. Donald reminded the group of the need to RSVP so that adequate space and food can be arranged prior to the meeting.

**Executive Committee Report:** Troy Bowers gave a report for the Executive Committee conference call which was held on Feb. 9.

## Standing Committee Reports

**Care and Support Services:** Mahogany Graham gave a recap of the committee's activities. The committee was briefed that the case manager survey has been forwarded to the Needs Assessment Committee. Pamela Shephard-McKnight gave an update on the statewide checklist project. The information will be shared with Ryan White Parts B, C and D.

Christal Davis gave the group a brief presentation on the new ADAP intake form. Sonya Bayone also provided an update on the ADAP program

**Consumer Advisory:** Aaron Creech reported on the committee's meeting yesterday. The group briefly reviewed the final report on the Consumer Town Hall meeting and the final report of the Statewide Coordinated Statement of Need and the Comprehensive Care Plan.

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**Membership:** Troy welcomed the new members to their first meeting.

**Needs Assessment:** Becky Carr reported that the Transgender survey is moving forward. The final version should be ready for distribution in a few weeks. The group reviewed the case manager survey and had some questions. The committee will be setting up a conference call with the Care and Support Services Committee to discuss. The committee is still working on updating the Resource Inventory.

**Prevention:** Mulamba Lunda reported that committee discussed the committee's timelines in order to meet all of the requirements of the new SC HIV Prevention Plan, the current DEBI's that are being used in S.C. It was suggested that the committee needs to review the current DEBI's offered to evaluate the effectiveness based on areas and/or populations served.

Elona provided the group with additional information on Viral Hepatitis and the various data collection efforts she is coordinating.

**African American MSM workgroup:** Matt Jenkins provided the group with an update on the activities of the workgroup.

The Prevention Committee's next meeting is March 19. Additional meetings will be held on May 14, July 16 and Nov. 19.

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## Unfinished Business

**Adolescent Sexual Health Workgroup Update:** Aaron Bryan provided a synopsis of the goals of the workgroup for the new members. He also provided an update on the current activities of the committee. He reported that Linda Brown is spearheading the data integration subcommittee to review the current data available so that the committee can begin to formulate an action plan. The next meeting is Feb. 26 at the office of the S.C. Campaign to Prevent Teen Pregnancy.

**Update from the Hispanic/Latino Workgroup:** No report. Susan Fulmer noted that the committee will meet at 2 p.m. on March 4, after the Prevention Contractors meeting in the Sims/Aycock Building at DHEC. Interested persons are invited to participate. For more information, members were directed to speak with Denise Rivera, workgroup chair.

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**Update from the SC HIV/AIDS Care Crisis Task Force:** Mahogany Graham reported that the task force met on Jan. 13. [The task force did re](#)ceive the Southern REACH Grant from the National AIDS Fund.

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**Concurrence with the SCSN/Comprehensive Care Plan:** Susan Fulmer and Donald Wood reported that the HPC voted its concurrence with the plan that was presented and that a letter was included in the document to HRSA from Susan and Troy

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Donald reminded the members that it is extremely important for the members to return documents to him in a timely manner.

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### **New Business**

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**Review of the 2009 Ground Rules:** Troy Bowers reviewed the current ground rules of the HPC [as directed in the HPC bylaws](#). No changes were [offered and](#) the ground rules were adopted again for 2009.

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**Recommendation to Extend the 2005-2008 Prevention Plan through 2009:** Troy Bowers reported that the Executive Committee has recommended that the current plan [be continued](#) through 2009. A new plan is currently being written that will encompass 2010-2014. The motion was adopted.

**2008 HPC Membership Survey Report:** Roshan McDaniel gave [an](#) update on the most recent membership survey.

Troy Bowers also distributed a personal checklist on community planning that was prepared by Tony Price.

**Planned Activities for 2009:** Susan noted that the biggest task for 2009 is updating the current HIV Prevention Plan. The timeline for development of the Plan is in draft form and will be distributed to the members at a later date. [All committees will be involved in the updating process](#).

**Next meeting dates:** April 28, June 16, August 4 and Dec. 8.

**Wrap Up/Announcements/Evaluation:** Mahogany Graham gave an update on the Hope Scholarship that is provided by the SC HIV/AIDS Council for an HIV positive individual attending college in S.C. The scholarship application deadline is 5 p.m., March 31 and will be awarded on April 25 at the SCHAC's Dining with Friends event.

Susan reminded the group [to turn in their evaluations and](#) that copies of the updated training calendar are available on the table.

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Jo Bull advised the group that the Central Carolina Community Foundation has been approved as a funding partner from the National AIDS Fund. This will allow them to begin distributing grants in the near future.

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Charmella Tyler advised the group about the dates of the S.C. Chapter of the National Association of Social Workers' conference in March and that scholarships are available.

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**There being no further business, the meeting was adjourned at 3:20 p.m.**